

Legend:

NC - No Class (没课日)

Programme	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20
Business Mandarin for Banking Professionals 银行专业人士商务华语 (30 hrs, 10 lessons)		<b>LBMBP2001</b> 18 Feb - 21 Apr 2020 Tue 7pm - 10pm NC: Nil Assessment: 14/04	<b>LBMBP2002</b> 28 Mar - 30 May 2020 Sat 10am - 1pm NC: Nil Assessment: 23/05		<b>LBMBP2003</b> 13 May - 15 Jul 2020 Wed 7pm - 10pm NC: Nil Assessment: 08/06	
Business Mandarin for IT Professionals 信息技术业专用商务华语 (30 hrs, 10 lessons)					<b>LBMIT2001</b> 11 May - 20 Jul 2020 Mon 7pm - 10pm NC: 25/05 Assessment: 13/07	
Business Mandarin for Legal Professionals 法律专业商务华语 (30 hrs, 10 lessons)		<b>LBMLP2001</b> 20 Feb - 23 Apr 2020 Thu 7pm - 10pm NC: Nil Assessment: 16/04		<b>LBMLP2002</b> 22 Apr - 24 Jun 2020 Wed 7pm - 10pm NC: Nil Assessment: 17/06		<b>LBMLP2003</b> 26 Jun - 04 Sep 2020 Fri 7pm - 10pm NC: 31/07 Assessment: 28/08
Business Mandarin Specialising in Finance & Accounting Terms 财务会计专业商务华语 (30 hrs, 10 lessons)			<b>LBMFA2001</b> 11 Mar - 13 May 2020 Wed 7pm - 10pm NC: Nil Assessment: 06/05		<b>LBMFA2002</b> 15 May - 17 Jul 2020 Fri 7pm - 10pm NC: Nil Assessment: 10/07	
China-Ready Essentials for Managers & Executives 行政及管理人员必备的中国商务知识和技能 (15 hrs, 2 days)		<b>LBMME2001</b> 19 & 20 Feb 2020 Wed & Thu 9.00am - 5.30pm		<b>LBMME2002</b> 23 & 24 Apr 2020 Thu & Fri 9.00am - 5.30pm	<b>LBMME2003</b> 30 May & 06 Jun 2020 Sat 9.00am - 5.30pm	
How to write a Business Proposal 如何撰写华文商业计划书 (15 hrs, 2 days)				<b>LHWBP2001</b> 22 & 23 Apr 2020 Wed & Thu 9.00am - 5.30pm		
Reading a set of Financial Accounts 解读财务报表 (15 hrs, 2 days)			<b>LRFA2001</b> 26 & 27 Mar 2020 Thu & Fri 9.00am - 5.30pm			

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<b>Effective Presentation Skills</b> <b>华语现场演示技能</b> (8 hrs, 1 day)		<b>LBMEP2001</b> 20 Feb 2020 Thu 9am - 6pm		<b>LBMEP2002</b> 30 Apr 2020 Thu 9am - 6pm		
<b>Business Negotiation</b> <b>华语商谈技能</b> (8 hrs, 1 day)	<b>LBMBN2001</b> 17 Jan 2020 Fri 9am - 6pm				<b>LBMBN2002</b> 16 May 2020 Sat 9am - 6pm	
<b>Impact of Lao Tzu, Confucius and Sun Tzu on Current Business Philosophies</b> <b>老子、孔子、孙子思想对当代商业理念的影响</b> (8 hrs, 1 day)				<b>LIBP2001</b> 06 Apr 2020 Mon 9am - 6pm		
<b>Applying Sun Tzu's Art of War Strategy in Modern Business</b> <b>《孙子兵法》在现代商务中的运用</b> (8 hrs, 1 day)			<b>LSTA2001</b> 07 Mar 2020 Sat 9am - 6pm		<b>LSTA2002</b> 20 May 2020 Wed 9am - 6pm	
<b>Gearing up to be Cross-Culturally Effective</b> <b>跨文化高效交流技能</b> (8 hrs, 1 day)			<b>LCCE2001</b> 05 Mar 2020 Thu 9am - 6pm			
<b>Understanding Mindsets and Markets of the New China Economy</b> <b>中国新经济：新思路！新市场！</b> (8 hrs, 1 day)			<b>LMNC2001</b> 11 Mar 2020 Thu 9am - 6pm			
<b>Expanding Your Business in China Through Online Platforms</b> <b>借力在线平台，拓展中国业务</b> (8 hrs, 1 day)				<b>LCOP2001</b> 07 Apr 2020 Tue 9am - 6pm		
<b>Adopting Mobile Payment to Seize Chinese Business Opportunities</b> <b>借力移动支付，开拓中国商机</b> (8 hrs, 1 day)				<b>LCBO2001</b> 08 Apr 2020 Wed 9am - 6pm		