

Legend:

NC - No Class (没课日)

Programme	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20
Business Mandarin for Banking Professionals 银行专业人士商务华语 (30 hrs, 10 lessons)	LBMBP2001 18 Feb - 21 Apr 2020 Tue 7pm - 10pm NC: Nil Assessment: 14 Apr	LBMBP2002 28 Mar - 30 May 2020 Sat 10am - 1pm NC: Nil Assessment: 23 May		LBMBP2003 13 May - 15 Jul 2020 Wed 7pm - 10pm NC: Nil Assessment: 08 Jun	LBMBP2004 19 Jun - 28 Aug 2020 Fri 7pm - 10pm NC: 31 Jul Assessment: 21 Aug	
Business Mandarin for IT Professionals 信息技术业专用商务华语 (30 hrs, 10 lessons)				LBMIT2001 11 May - 20 Jul 2020 Mon 7pm - 10pm NC: 25 May Assessment: 13 Jul		
Business Mandarin for Legal Professionals 法律专业商务华语 (30 hrs, 10 lessons)	LBMLP2001 20 Feb - 23 Apr 2020 Thu 7pm - 10pm NC: Nil Assessment: 16 Apr		LBMLP2002 22 Apr - 24 Jun 2020 Wed 7pm - 10pm NC: Nil Assessment: 17 Jun		LBMLP2003 26 Jun - 04 Sep 2020 Fri 7pm - 10pm NC: 31 Jul Assessment: 28 Aug	
Business Mandarin Specialising in Finance & Accounting Terms 财务会计专业商务华语 (30 hrs, 10 lessons)		LBMFA2001 11 Mar - 13 May 2020 Wed 7pm - 10pm NC: Nil Assessment: 06 May		LBMFA2002 15 May - 17 Jul 2020 Fri 7pm - 10pm NC: Nil Assessment: 10 Jul		LBMFA2003 18 Jul - 19 Sep 2020 Sat 2pm - 5pm NC: Nil Assessment: 12 Sep
China-Ready Essentials for Managers & Executives 行政及管理人员必备的中国商务知识和技能 (15 hrs, 2 days)	LBMME2001 19 & 20 Feb 2020 Wed & Thu 9.00am - 5.30pm		LBMME2002 23 & 24 Apr 2020 Thu & Fri 9.00am - 5.30pm	LBMME2003 30 May & 06 Jun 2020 Sat 9.00am - 5.30pm		LBMME2004 16 & 17 Jul 2020 Thu & Fri 9.00am - 5.30pm
How to write a Business Proposal 如何撰写华文商业计划书 (15 hrs, 2 days)			LHWBP2001 22 & 23 Apr 2020 Wed & Thu 9.00am - 5.30pm			
Reading a set of Financial Accounts 解读财务报表 (15 hrs, 2 days)		LRFA2001 26 & 27 Mar 2020 Thu & Fri 9.00am - 5.30pm				

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Effective Presentation Skills 华语现场演示技能 (8 hrs, 1 day)	LBMEP2001 20 Feb 2020 Thu 9am - 6pm		LBMEP2002 30 Apr 2020 Thu 9am - 6pm			LBMEP2003 13 Jul 2020 Thu 9am - 6pm
Business Negotiation 华语商谈技能 (8 hrs, 1 day)				LBMBN2002 16 May 2020 Sat 9am - 6pm		
Impact of Lao Tzu, Confucius and Sun Tzu on Current Business Philosophies 老子、孔子、孙子思想对当代商业理念的影响 (8 hrs, 1 day)			LIBP2001 06 Apr 2020 Mon 9am - 6pm			
Applying Sun Tzu's Art of War Strategy in Modern Business 《孙子兵法》在现代商务中的运用 (8 hrs, 1 day)		LSTA2001 07 Mar 2020 Sat 9am - 6pm		LSTA2002 20 May 2020 Wed 9am - 6pm		
Gearing up to be Cross-Culturally Effective 跨文化高效交流技能 (8 hrs, 1 day)		LCCE2001 05 Mar 2020 Thu 9am - 6pm				LCCE2002 07 Jul 2020 Tue 9am - 6pm
Understanding Mindsets and Markets of the New China Economy 中国新经济：新思路！新市场！ (8 hrs, 1 day)		LMNC2001 11 Mar 2020 Wed 9am - 6pm				LMNC2002 22 Jul 2020 Wed 9am - 6pm
Expanding Your Business in China Through Online Platforms 借力在线平台，拓展中国业务 (8 hrs, 1 day)			LCOP2001 07 Apr 2020 Tue 9am - 6pm			
Adopting Mobile Payment to Seize Chinese Business Opportunities 借力移动支付，开拓中国商机 (8 hrs, 1 day)			LCBO2001 08 Apr 2020 Wed 9am - 6pm			